



Office use only
DA20 ___ / ___ ID No.: _____

Development application

Environmental Planning and Assessment Act 1979 Section 78A

Development Applications must be lodged before 4.00pm each day



Land to be developed

(See General Note 1)

Address and Parcel details

Unit No.:	Street No.:	Street:
Suburb:	Post Code:	
Lot:	Section:	Plan: DP / SP
Vol:	Folio:	Nearest Cross Street:



Applicant

Family or Business Name

Address

Contact numbers

Email address

Contact for companies

Company/ Surname:	First Name:	
No.	Street:	
Suburb:	Post Code:	
Phone:	Fax:	Mobile:
@		
Name:	ABN No.:	

Signature of Applicant

(Refer General Note 14 & 21)

Where the applicant is a company, the application form must be signed by 2 directors or a director and the company secretary. In the case of a proprietary company that has a sole director, that director only must sign and must indicate that he/she is the sole director.

Signature:..... Date:.....

If the Applicant is a Company:

Signature: Date:

Position:.....

Signature:..... Date:.....

Position:.....

I consent to Council copying this development application, and any supporting material, for the purpose of obtaining public comment and/or making the information available under the provisions of Section 6 of the Government Information (Public Access) Act 2009 and Schedule 1 of the Government Information (Public Access) Regulation 2009 which includes publishing this information electronically on Council's web-site.



Proposed development

Type of development

- Use of land or building for
- New building / structure
- Alterations / addition to
- Subdivision of land / building [] torrens [] strata
..... existing lots new lots
- Relocation of dwelling
- Carrying out work (other than erection of a building)
- Demolition (if costing < \$10,000 attach copy of quote) - what is to be demolished
.....
- Advertisement (sign)
- Conversion to dwelling
- Other (please detail e.g. hoarding)
- Refurbishment / fitout of
- Units [] 1 bedroom [] 2 bedroom [] 3 bedroom [] 4 bedroom
- Total: new Existing
- Commercial / industrial / retail

* You can check the progress of this application in the Applications Tracking section on our website*.



<input type="checkbox"/> Description of work to be carried out	<p>Have you completed a Clause 4.6 Variation to the Hurstville LEP 2012 <input type="checkbox"/> Yes <input type="checkbox"/> No</p>
<input type="checkbox"/> Total cost *	<p>\$..... i.e. Contract price or estimate including GST on commercial valuation of works to be undertaken. * Inaccurate costs may delay processing of your application.</p>
<input type="checkbox"/> Have you had a pre-lodgement consultation with Council?	<input type="checkbox"/> No <input type="checkbox"/> Yes If Yes, with whom?
<input type="checkbox"/> Activity approvals i.e. other activities under Section 68 of the Local Government Act 1993 as described in Attachment 1.	<p>Are you seeking approval to carry out any activity which requires Council approval in accordance with Section 68 of the Local Government Act 1993?</p> <input type="checkbox"/> Yes - complete attachment 1 <input type="checkbox"/> No - go to next question
<input type="checkbox"/> Integrated development Refer to Attachment 2.	<p>Are you seeking approval for any activity as detailed on Attachment 2 from State Government Authorities?</p> <input type="checkbox"/> Yes - complete attachment 2 <input type="checkbox"/> No - go to next question
<input type="checkbox"/> Commercial, Industrial or retail use	<p>Are you seeking approval for any commercial, industrial or retail use?</p> <input type="checkbox"/> Yes - complete attachment 3 <input type="checkbox"/> No - go to next question <p>New jobs created by Proposal How many new ongoing employment positions will this proposal create? (Do not include positions which are only for the construction of this proposal.)</p>
<input type="checkbox"/> Construction certificate You must obtain one before commencing any construction work.	<p>Are you lodging a construction certificate application with this application for development consent?</p> <input type="checkbox"/> Yes - complete a separate Construction Certificate Application Form <input type="checkbox"/> No - you will need to obtain a Construction Certificate from Council or an Accredited Certifier <p>Note: Before commencing construction you must also appoint a Principal Certifying Authority (for inspections) and lodge a Notification of Commencement with Council</p>
<input type="checkbox"/> Type of consent	<input type="checkbox"/> Immediate commencement (recommended for most developments subject to construction certificate and notice of commencement) <input type="checkbox"/> Deferred commencement (this is recommended if there are many issues existing which may affect the approval of the consent - please seek our advice) <input type="checkbox"/> Staged development (recommended for very large complex developments - seek our advice)
<input type="checkbox"/> Environmental Impact	<input type="checkbox"/> Environmental Impact Statement (EIS) is attached (designated or state development), or <input type="checkbox"/> Statement of environmental effects is attached for all other development (see Note 9)



Hurstville City Council

Electronic lodgement requirements on CD or USB

From 1 Dec 2014, Council will only accept development applications (DAs) on a CD or USB.

Applications without a correctly formatted digital data disc will not be accepted.

- I have supplied all of the plans and documents electronically as required by the relevant Development Application Checklist & Factsheet on Electronic Lodgement.
- I have supplied the required number of hard copy plans & documents required by the Design Review Panel
- I understand that should Council request any amended plans or documents prior to the determination of the subject application, I must provide these plans and documents in the electronic format described on the DA Checklist & Factsheet on Electronic Lodgement.

PDF creation details

For the purpose of electronic assessment of plans and use of scale, it is important to know how the PDFs were created.

Please select how the PDF plans and documents on the CD/USB were created:

Plans

- Using a PDF Creator
- Scanned

Documents

- Using a PDF Creator
- Scanned

I confirm that no security settings have been applied to the PDFs submitted

Probity

Is the **applicant** or **owner** a staff member, councillor, or contractor of Hurstville City Council or is the **applicant** or **owner** related to someone who is a staff member, councillor, or contractor of Hurstville City Council?

No Yes If Yes (if yes, state relationship)

Political donations and gifts

If you have made political donations or gifts you may need to complete a statement. For more details refer to the Development - Political Donations and Gifts page on our website. Have you attached a statement?

Yes No

Consent of ALL LAND owner(s)

as shown on Council's Records. All names and signatures must be displayed where applicable.

Contact Numbers

Email

Contact for companies

As the owner(s) of the above property, I / we consent to this application.

Company

Where the owner is a company, the application form must be signed by 2 directors or a director and the company secretary. In the case of a proprietary company that has a sole director, that director only must sign and must indicate that he/she is the sole director.

(General Note 14 & 21)

Company / Surname: _____ First Name: _____

Street: _____

Suburb: _____ Post Code: _____

Phone: _____ Fax: _____ Mobile: _____

@ _____

Name: _____ ABN No.: _____

Signature:..... Date:.....

Signature:..... Date:.....

If the Owner is a Company:

Signature: Date:

Position:.....

Signature:..... Date:.....

Position:.....



Hurstville City Council

Our details

The General Manager
Hurstville City Council

Mail:

PO Box 205, HURSTVILLE BC 1481

Courier or in person:

Civic Centre
MacMahon Street, Hurstville

Fees, charges, contributions and bonds payable are shown in the Schedule of Fees and Charges available on our website.

Payments can be by cash, cheque, EFTPOS and some credit cards (subject to a fee). Do not post cash. It is best to confirm fees before writing cheques.

Dishonoured cheques will result in an application being cancelled.

ABN No.: 24782671133



General notes

1. **A description of the land** to be developed can be given in the form of a map which contains details of the lot number, Deposited Plan no., volume/folio.
2. **The fee for building work** is based on the estimated cost including materials/labour/gst.
3. The application must be accompanied by such information as would be required under S 81 of the Local Government Act 1993 if approval was to be sought under that Act. Please seek our advice before lodging this application.
4. **For integrated development** refer to Attachment 2
5. **A plan of the land** must indicate:
 - a) location, boundary dimensions, site area and north point of the land
 - b) existing vegetation and trees on the land
 - c) location and uses of existing buildings on the land
 - d) existing levels of the land in relation to buildings and roads
 - e) location and uses of buildings on sites adjoining the land.
6. **Plans or drawings** describing the proposed development must indicate (where relevant):
 - a) the location of proposed new buildings or works (including extensions or additions to existing buildings or works) in relation to the lands boundaries and adjoining development
 - b) floor plans of proposed buildings showing layout, partitioning, room sizes and intended uses of each part of the building
 - c) elevations and sections showing proposed external finishes and heights
 - d) proposed finished levels of the land in relation to buildings and roads
 - e) building perspective, where necessary to illustrate the proposed building
 - f) proposed parking arrangements, entry and exit points for vehicles, and provision for movement of vehicles within the site (including dimensions where appropriate)
 - g) proposed landscaping and treatment of the land (indicating plant types and their height and maturity)
 - h) proposed methods of draining the land.
7. **Plans colouring** all new development must be clearly indicated on plans through colour to distinguish the existing development from the proposed alterations and additions.
8. **Other information** must indicate (where relevant - on attachment 3):
 - a) in the case of **shops, offices, commercial or industrial development**:
 - i) details of hours of operation
 - ii) plant and machinery to be installed
 - iii) type, size and quantity of goods to be made, stored or transported
 - iv) loading and unloading facilities.
 - b) in the case of a **change of building use** (except where the proposed change is to a class 1a or class 10 building) where no alterations or additions to the existing building are proposed:
 - i) a list of any fire safety measures in the building or on the land on which the building is situated in connection with the proposed change of building use, and
 - ii) a separate list of such of those measures as are currently implemented in the building or on the land on which the building is situated. The list must describe the extent, capability and basis of design of each of the measures concerned.
 - c) in the case of **subdivision**:
 - i) details of the existing and proposed subdivision pattern (including the number of lots and location of roads)
 - ii) details of consultation with public authorities responsible for provision or amplification of utility services required by the proposed subdivision
 - iii) preliminary engineering drawings indicating proposed infrastructure including roads, water, sewerage, easements, right of ways and earthworks
 - iv) existing and finished ground levels.



- d) in the case of **demolition**:
details of age and condition of buildings or works to be demolished
 - e) in the case of **advertising signs and structures**:
details of the size, type, colour, materials and position of the sign board or structure on which the proposed advertisement is to be displayed (Council will require structural engineers details for larger signs)
 - f) in the case of development relating to an **existing use** - details of the existing use
 - g) in the case of development that requires **consent under the Wilderness Act 1987**:
a copy of the consent under the Wilderness Act 1987
 - h) in the case of development involving the **erection of a building, work or demolition**:
details of the methods of securing the site during the course of construction.
9. **Where a proposed development is not designated development**, the application must be accompanied by a Statement of Environmental Effects (attach separate form) demonstrating that the environmental impact of the development has been considered, and setting out steps to be taken to protect the environment or to mitigate any harm.
10. **Additional information** - may be required if that information is necessary for the determination of the application or if that information is required by a concurrence authority.
11. **Additional material** - the application may be supported with a photomontage, model, or the like to illustrate the proposed development and its context.
12. **Long service leave levy** - for more details visit www.lspc.nsw.gov.au or call 13 14 41.
13. **Crown land** - within the meaning of the Crown Lands Act 1989, the owner's consent must be signed by an officer of the Department of Infrastructure Planning and Natural Resources, authorised for these purposes by the Governor-in-Council, from time to time.
14. **Inaccurate, false or misleading information** - it is an offence to provide false/misleading information, signing the application is a declaration that all information is true and correct. Inaccurate/unclear/incomplete applications will not be accepted/returned/refused.
15. **BASIX certificate** - required from 1 July 2004 for certain residential buildings - for implementation dates and information visit www.basix.nsw.gov.au or call 1300 650 908.
16. **Fees** - failure to submit the correct fees will result in refusal to accept/delays/refusal of your application. A copy of our Schedule of Fees and Charges is on our website www.hurstville.nsw.gov.au on the Forms/Fees/Charges page under the heading Development.
17. **Help** - if you are not sure about completing any part of this application form call Customer Service on 9330 6222 - for detailed queries ask to speak to the Duty Officer.
18. **Legislation** - a copy of any of the legislation referred to in this form is available from the website www.legislation.nsw.gov.au.
19. **Complying Development** - simpler forms of development complying which complies with State Environmental Planning Policy (Exempt and Complying Development Codes) 2008. Use the Complying Development Certificate Application Form.
20. **Privacy** - the details provided in this form may contain information that is personal information, such as information that identifies you etc., for the purposes of the Privacy and Personal Information Protection Act. The purpose of collecting this information is to enable the Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons where such access is in accordance with the relevant regulations and requirements in this regard. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. The information will ultimately be stored in Council's records system.
21. A Company Search fee of \$20 will be required if the applicant and/or owner is a Company.
22. **Government Information (Public Access) Act 2009** – Council will publish the details contained in this Application and supporting documentation electronically on its website in accordance with the Government Information (Public Access) Act 2009 and in accordance with Schedule 1, Government Information (Public Access) Regulation 2009.



Attachment 1 - must be completed for activity application(s) - if applicable (Section 68 of the Local Government Act 1993)

Council approval is required before commencing the following activities. Please indicate which activities you are seeking approval for under this development application by placing a tick in the appropriate box.

Attachment 1 - notes

1. Separate application fees apply to each and every one of the below activity applications.
2. If you seek any of these approvals now you must provide all information necessary to allow Council to assess each application.
3. You can seek these approvals by separate application(s) at a later date.

Part A Buildings, temporary structures or moveable dwellings

- Install a manufactured home, moveable dwelling or associated structure on land
- Install a temporary structure on land
- Use a building or temporary structure as a place of public entertainment or permit its use as a place of public entertainment

Part B Water supply, sewerage and stormwater drainage work

- Carry out stormwater drainage work

Part C Management of waste

- For fee or reward, transport waste over or under a public place
- Place waste in a public place
- Place a waste storage container in a public place
- Dispose of waste into a sewer of the Council
- Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

Part D Community land (as defined by the Local Government Act 1993)

- Engage in a trade or business
- Direct or procure a theatrical, musical or other entertainment for the public
- Construct a temporary enclosure for the purpose of entertainment
- For fee or reward, play a musical instrument or sing
- Set up, operate or use a loudspeaker or sound amplifying device
- Deliver a public address or hold a religious service or public meeting

Part E Public roads

- Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway
- Expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

Part F Other activities

- Operate a public car park
- Operate a caravan park or camping ground
- Operate a manufacture home estate
- Install a domestic oil or solid fuel heating appliance, other than a portable appliance
- Install or operate amusement devices
- Use a standing vehicle or any article for the purpose of selling any article in a public place
- Carry out an activity prescribed by the Local Government Act Regulations or an activity of a class or description prescribed by the Local Government Act Regulations



Attachment 2 - must be completed for Integrated Development - if applicable

Nominate here other approvals which must be obtained for your proposal under Section 90 Environmental Planning & Assessment Act 1979 by placing a tick in the relevant box(es):

Approval being sought	Act & Section Reference	Responsible Authority
<input type="checkbox"/> erect a structure or carry out a work in, or over a public road	S 138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> dig up or disturb the surface of a public road	S 138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> remove or interfere with a structure, work or tree on a public road	S 138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> pump water into a public road from any land adjoining the road	S 138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> connect a road (whether public or private) to a classified road	S 138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> carry out aquaculture	S 144 Fisheries Management Act 1994	NSW Fisheries Department
<input type="checkbox"/> carry out dredging	S 201 Fisheries Management Act 1994	NSW Fisheries Department
<input type="checkbox"/> cut, remove or destroy marine vegetation or net/dam/weir	S 205 or 219 Fisheries Management Act 1994	NSW Fisheries Department
<input type="checkbox"/> revocation/modification conservation orders/state heritage item	s 58 Heritage Act 1977	Heritage Council of NSW
<input type="checkbox"/> works with area of relics or Aboriginal place	S 90 National Parks & Wildlife Act 1974	National Parks & Wildlife Service
<input type="checkbox"/> scheduled development	S434/47/55 POEO Act 1997	Environment Protection Authority
<input type="checkbox"/> scheduled activities	S434/48/55 POEO Act 1997	Environment Protection Authority
<input type="checkbox"/> non scheduled activities	S434/55/122 POEO Act 1997	Environment Protection Authority
<input type="checkbox"/> carry out works with 40m of river foreshores	Part 3A Rivers & Foreshore Improvement Act 1948 or Water Act 1912	Department of Infrastructure Planning and Natural Resources
<input type="checkbox"/> licence controlled waste facility	Waste Management Act 2000	Environment Protection Authority
<input type="checkbox"/> bushfire safety of subdivision of land	S100B Rural Fires Act 1997	Rural Fire Service
<input type="checkbox"/> water use, management	Water Management Act 2000 Pt3 Ch 3	Various
<input type="checkbox"/> other *		

Attachment 2 - notes

1. **Other categories** - * listed above are those categories of Integrated Development most likely to be applicable to work with the Hurstville City Council area. If the Act requires you to obtain consent for any other type of Integrated Development you must specify this next to 'other' in the table above. For legislation information see General note 18.

2. **Before you lodge an Integrated Development Application** with us it is recommended that you contact each of the above authorities and establish the information they need with the referral.

Each authority will consider a referral and advise Council if additional information is required, and comments on the proposal. Council must take these into consideration in determination of an Integrated Development Application.

3. **Fees:** Two Integrated Development fees apply as follows:

* a concurrency fee which must be paid by cheque made out separately to each referral authority - we will forward same to the authority with the referral

* a referral fee payable to Council

If you do not meet this requirement we will not accept your application.

Our website www.hurstville.nsw.gov.au has details of the Schedule of Fees and Charges, more information on integrated development, and links to each relevant Government department.

4. **Referral** - Council will forward a copy of this Development Application to the authorities you have selected on this attachment together with your cheque(s) you have attached to this application as required by the Act.

5. **No concurrence:** If other authorities refuse to give approval or consent or issue licences where required your development application is likely to be refused on this basis irrespective of compliance or otherwise with Council's Policies or relevant Environmental Planning Instruments. Please seek the advice of other authorities before proceeding with an Integrated Development Application.

6. **Incomplete applications** will not be accepted.



Hurstville City Council

Attachment 3 - must be completed for commercial, industrial or retail use - if applicable

Details of proposed commercial , industrial or retail use: _____

Is the use of this building in full compliance with an existing development consent? Yes No

If you answered yes or no to the above question please quote the Development Consent No. _____

Existing gross leasable commercial, industrial or retail floor area: _____

Gross increase in leasable commercial, industrial or retail floor area: _____

Proposed hours of operation:

Monday _____

Tuesday _____

Wednesday _____

Thursday _____

Friday _____

Saturday _____

Sunday _____

Plant/machinery to be installed (size, horsepower, rating): _____

Number of employees: _____

Number of car parking spaces for :

employees: _____

visitors: _____

disabled persons: _____

delivery vehicles: _____

If there was insufficient space to complete the description and proposed use detail on page 1 of the application please provide this detail below:



Office use only

Fees / charges / bonds / contributions

Fees/charges/bond/contributions type	Fee Code	Amount \$	Receipt No.	Date	CSO Signature
Development Application Fee	DAAppFee				
PlanFIRST Fee-jobs > \$50,000 @ 0.064c in the \$ fr1/11/2	PlanFirst				
Demolition Application Fee	DAAppFee				
Notification Fee – Class 1 and 10	Notif1&10				
Notification Fee – Class 2 - 9	Notif2-9				
Subdivision Application Fee – Torrens – Public Road	SubRoad				
Subdivision Application Fee – Torrens –Private Road	SubNoRoad				
Subdivision Application Fee - Strata	SubStrata				
Subdivision Certificate	SubdivCert				
Subdivision S88B checking fee	Subdiv88B				
Activity Application Fee(s) (incl hoardings) Rental	ActyAppS68				
Hoarding occupancy fee	LGHoarding				
Long Service Levy @ 0.35% (Contract \$ => \$25,000)	LongSerLv				
PCA Service Fee	PCACharge				
Construction Certificate Application Fee	CCCharge				
CC Imaging Fee	Doclmag				
Advertising Fee (for development advert in newspaper)	DAAdvert				
Advertisements	DesDevAdv				
Design Review Panel	DRPAddFee				
Integrated/designated referral – Admin fee	Integrated				
Occupation Certificate – Interim Fee (if required)(HCC)	IntOccCert				
Occupation Certificate (PC)	PCACharge				
DA Imaging fee (not required for CD-ROM or USB lodgement)	Doclmag				
Company Search fee if applicant and/or owner is a Company	CompSearch	\$20.00			
BONDS					
Damage Deposit (Minor Work <\$20,000)	BldDamDom				
Damage Deposit (Work > \$20,000)	BldDamMin				
Damage Deposit (Com. Industrial. Med. Units)	BldDamIndC				
Security against storage of material public land	PrkDmgDep				
Bonds Miscellaneous					