



**Development Application for Consent to Remove/  
Prune a Tree/s**

Application No:TR: \_\_\_\_\_

ID No.: \_\_\_\_\_

Form 1 – made under the Environmental Planning and Assessment Act 1979 Section 78A

**(NB: Faxes and/or photocopies of consent letter/s will not be accepted. Payment must be made at the time of lodging this form)**

**Types of Consent Required – Tick  as applicable**

Tree Removal Only                       Tree Pruning Only                       Tree Removal and Pruning

**Tick  as applicable**

**PLEASE NOTE – FEES TO BE PAID WITH LODGEMENT OF THIS APPLICATION**

**Exempt from Fees:**

Tree/s & Pruning - \$36                       Public Schools  
 Age Pension Card /  Senior Citizen Card – Property Owner Only

**Address where tree/s is/are located:**

**Applicant**

CSO Checked \_\_\_\_\_

Name	ACN No.	Phone
Address		Phone (Mobile)
Suburb	Post Code	Email
Signature of Applicant		Date
Signature of Owner(s)		Date

**(Property Owner's consent is required where the owner is not the applicant)**

**Adjoining Property Consent** (If Tree is on Neighbouring Property – Pruning Only)

In addition to Council Consent your neighbour's consent is required where overhanging branches are to be pruned back further than your boundary

CSO Checked \_\_\_\_\_

Name	ACN No.	Phone
Address		Phone (Mobile)
Suburb	Post Code	Email
Signature of Owner(s)		Date

We of the subject land, consent to this application and consent to Council's Officers entering the premises during normal office hours for the purpose of conducting inspections relative to this application. Note: In case of a Body Corporate, a Seal is required, or if crown land, written authorisation of the relevant statutory authority.

**Access**

Is access available?                       Yes                       No

**Note – If access is unavailable at the time of inspection, a contact card will be left to arrange access.**

Is there a dog on your property?                       Yes                       No

**Other Attachments – Supporting Reports**

CSO Checked \_\_\_\_\_

Arborist                       Structural Engineer  
 Pest Controller                       Other

Please provide a site plan in the space below, showing tree/s to be removed or pruned, with each tree numbered together with a description of the type and size. Applications must include reasons why the tree work is required in the section provided. Additional information may be attached.

### PLAN DRAWING

Reasons for application: Refer to trees in numerical order:

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#### Notes for Completing Development Application

Note 1 A plan of the land must include:

- a) location, boundary dimensions, site area and north point of the land (where known)
- b) existing trees on the land which are to be inspected
- c) location of existing buildings on the land
- d) location of buildings on sites adjoining the land if relating to a neighbour's tree.

Note 2 The application may be supported with additional material (e.g. photographs, etc.)

Note 3 It is an offence to provide inaccurate information to Council and signing the application is a declaration that all information is true and correct. Inaccurate or unclear applications will be rejected and incomplete applications may be delayed or rejected.

**Please seek Council's further advice if you do not understand what information is required.**

**Note: If you fail to submit required information and correct fees, or information you submit is not accurate the application may not be accepted by Council or processing may be delayed or the Application may be refused without any further notice.**

**Privacy Information:** The details provided in this form may contain information that is personal information, which identifies you etc., for the purposes of the Privacy and Personal Information Protection Act. The purpose of collecting this information is to enable the Council to consider matters under related legislation, issue related documentation where required and other associated matters as provided by law and will be utilised by Council officers in assessing the proposal and other associated activities. The information may also be made available to other persons where such access is in accordance with the relevant regulations and requirements in this regard. The submission of personal information in this case is required by law and if not provided (wholly or in part) may affect or prevent consideration of the matter by Council. The information will ultimately be stored in Council's records system.

## How to lodge this application

Courier or in person: Civic Centre  
 (opening hours: 8.30am – 4.30pm Monday to Friday)  
 MacMahon Street, Hurstville  
 Mail: PO Box 205, HURSTVILLE BC NSW 1481  
 ABN: 24782671133  
 How to contact us: Phone: (02) 9330 6222  
 Fax : (02) 9330 6223  
 hccmail@hurstville.nsw.gov.au  
[www.hurstville.nsw.gov.au](http://www.hurstville.nsw.gov.au)

Fees, charges, contributions and bonds payable are shown in the Schedule of Fees and Charges available on our website and from the Customer Service Centre.  
 Payments can be by cash, cheque, EFTPOS and some credit cards. Do not post cash. It is best to confirm fees before writing cheques.  
 A dishonoured cheque will result in an application being cancelled and payment of a cheque dishonour fee will be required.  
 Acknowledgement of application will be provided upon payment.

## Council Office Use Only

Fees	Fee Code	Amount	Receipt No.	Date	CSO Signature
Tree/s and Pruning	DATree	See Page 1			
Application Review for a Tree (S.82A) (50% of original price)	DATree				
Senior Citizen Card Holder – Owner of Property Only, Schools		N/A			

### Note:

Incomplete Applications will not be accepted by Council – Please refer to the most current fees schedule prior to lodging this application form.

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## Attachment 1- Activity Applications s68 Local Government Act 1993

Council approval is required by s68 of the Local Government Act prior to commencing certain activities including those shown below. Please indicate which activities you are seeking approval for under this development by placing a tick in the appropriate box. If you are unsure if you should apply for any activity approvals together with this development application please seek our advice.

### Part C MANAGEMENT OF WASTE

- For fee or reward, transport waste over or under a public place
- Place waste in a public place
- Place a waste storage container in a public place

### Part E PUBLIC ROADS

Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

**Note:** Separate application fees apply to each and every one of the above activity applications and the relevant fees must be submitted with this development application. If you are not sure if you should seek any of these activity approvals, seek our advice. If you seek any of these approvals now then you must provide all information necessary to allow Council to assess each application and pay relevant fees. **You can seek approvals by separate application(s) at a later date.**

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## Attachment 2- Integrated Development

List other approvals required to be obtained, such as may include the following:

Approval Being Sought	Act & Section Reference	Responsible Authority
<input type="checkbox"/> Remove or interfere with a structure, work or tree on a public road	s138 Roads Act 1993	Council or RTA for classified roads
<input type="checkbox"/> Cut, remove or destroy marine vegetation	s205 Fisheries Management Act 1994	NSW Fisheries Department
<input type="checkbox"/> Carry out works within 40m of river foreshores	Part 3A Rivers & Foreshore Improvement Act 1948	Department of Land and Water Conservation
<input type="checkbox"/> OTHER $\clubsuit$		

$\clubsuit$ Hurstville City Council has only listed those integrated Development activities likely to be applicable to work with this local government area. If you are seeking any other type of Integrated Development which is permitted under the Environmental Planning and Assessment Act 1979 (as amended) then you must specify this next to 'OTHER' in the table above.

**Note:** You must, if seeking Integrated Development Approval, attach \$250 cheques made payable to each authority you have nominated above. If you do not provide cheques as required Council will not accept this application. Other fees also apply – please refer to Council's current Schedule of Fees and Charges.

Council will forward a copy of this Development Application to the authorities you have selected on this attachment together with the cheque(s) you have attached to this application as required by the Environmental Planning & Assessment Act 1979 (as amended).

It is recommended that you contact each of the above authorities and establish what information each authority requires to be submitted for referral by Council with this application prior to lodging any Integrated Development Application with Council.

Council is not responsible for the processing of the above application you have selected. Each nominated authority is required to process each application and advise Council if additional information is required. Each authority will provide Council with comments and Council must take these into consideration in determination of any Integrated Development Application.

Council will then advise you (the applicant) of each authorities request for additional information or determine the development application in accordance with the Environmental Planning and Assessment Act 1979 (as amended).

**Caution:** If other authorities refuse to give approval or consent or issue licenses where required your development application is likely to be refused on such basis irrespective of compliance or otherwise with Council's Policies or relevant Environment Planning Instruments. Please seek the advice of other authorities before proceeding with an Integrated Development Application.